



NURSING TRAINING & CARE PLACEMENT AUSTRIA

Welcome Package Care & Health

Bridging Cultures. Empowering Futures.

Your path into nursing training and care work in Austria –
professionally supported from first advice to your start.



A warm welcome

Thank you for your trust and your interest in training or working in the care sector in Austria. MOSI BRIDGE e.U. professionally supports international applicants on their way – from the first consultation and the application through to a successful start in training or work.

Our goal is to give you a transparent, well-organised and professional application process.

About MOSI BRIDGE e.U.

MOSI BRIDGE e.U. is an Austrian recruitment and consulting agency based in Vienna. We support international professionals and applicants with:

- ✓ Nursing training programmes
- ✓ Care placement
- ✓ Career counselling
- ✓ Application coaching
- ✓ CVs in line with Austrian standards
- ✓ Letters of motivation
- ✓ Recognition of foreign qualifications
- ✓ Information on residence and the labour market
- ✓ Preparation for job interviews
- ✓ Support throughout the entire application process

Our services

Personal counselling

- ✓ Initial consultation
- ✓ Career orientation
- ✓ Career planning

Application service

- ✓ Professional CV
- ✓ Letter of motivation
- ✓ Document check
- ✓ Application documents in line with Austrian standards

Placement service

- ✓ Selection of suitable training institutions
- ✓ Selection of suitable employers
- ✓ Support with applications
- ✓ Communication with schools and employers

Preparation

- ✓ Interview training
- ✓ Preparation for entrance tests
- ✓ Information about the Austrian labour market

Ongoing support

- ✓ Support until the start of training or work
- ✓ Organisational support during the application process

Care professions in Austria

Depending on your qualifications, several training and career paths are possible:

Nursing assistant (Pflegeassistent, PA)

- ✓ Duration of training: approx. 1 year
- ✓ Practical and theoretical training
- ✓ Work in hospitals, care homes and mobile services

Advanced nursing assistant (Pflegefachassistenz, PFA)

- ✓ Duration of training: approx. 2 years
- ✓ Extended nursing competencies
- ✓ Work in a range of healthcare facilities

Registered nurse (DGKP)

- ✓ Bachelor's degree programme
- ✓ Independent nursing practice
- ✓ Work in all areas of the healthcare system

Requirements

Depending on the training programme or employer, the following requirements may apply:

- ✓ Minimum age according to the admission requirements
- ✓ German language skills (depending on the school or employer)
- ✓ Medical fitness
- ✓ Criminal record certificate
- ✓ Complete application documents
- ✓ Motivation for the care profession

Required documents

Please have the following documents ready:

- ✓ Passport
- ✓ CV
- ✓ Letter of motivation
- ✓ Training and school certificates
- ✓ Employment references (if available)
- ✓ Language certificates
- ✓ Birth certificate (if required)
- ✓ Marriage certificate or proof of name change (if required)
- ✓ Criminal record certificate (depending on the institution)
- ✓ Medical certificates (depending on the school or employer)

Please submit documents in full and – where required – as certified translations.

The application process

The procedure can vary depending on the school or employer. As a rule, the process includes:

- 01 Initial consultation at MOSI BRIDGE**
We clarify goals, qualifications and the right training or career path.
- 02 Review of your documents**
We check certificates, references and any existing application documents.
- 03 Creating or optimising your application**
CV and letter of motivation in line with Austrian standards.
- 04 Selection of suitable schools or employers**
Together we choose the institutions that fit you.
- 05 Submission of the application**
We send your documents to schools or employers.

06 Invitation to an interview or admission procedure

We prepare you for it in a targeted way.

07 Decision by the school or employer

The institution decides on admission or employment.

08 Signing the contract

We accompany you through the final formalities.

09 Preparation for the start of training or work

We support you until you have successfully started.

Recognition of foreign qualifications

If you already hold a nursing qualification or professional experience from abroad, we support you with information about the recognition procedure and the steps required to work in Austria.

The decision on recognition is taken exclusively by the competent Austrian authorities.

Job interview

We prepare you professionally for your interview. Among other things, we support you with:

- ✓ Self-presentation
- ✓ Technical questions
- ✓ Typical interview questions
- ✓ Body language
- ✓ Communication
- ✓ Clothing and appearance

Your responsibility

Please make sure to:

- ✓ Provide complete and correct information.
- ✓ Submit documents on time.
- ✓ Inform us about changes to your contact details.
- ✓ Keep agreed appointments.
- ✓ Prepare carefully for interviews and admission procedures.

Our responsibility

MOSI BRIDGE e.U. is committed to:

- ✓ professional counselling
- ✓ confidential handling of your data
- ✓ transparent communication
- ✓ careful preparation of your application documents
- ✓ respectful and fair cooperation

Important notes

- Our services increase your chances of a successful application.
- However, counselling or placement is no guarantee of a training place, employment, the recognition of a qualification, or the granting of a residence permit or visa. All decisions are taken exclusively by the competent educational institutions, employers and authorities.

Data protection

All personal data is processed exclusively within the application and placement process and handled in accordance with the applicable data protection regulations. Your documents are only passed on with your consent or where this is necessary for the application process.

Checklist before applying

Before applying, please check:

- | | |
|--|--|
| ☐ CV up to date | ☐ Language certificate available |
| ☐ Letter of motivation prepared | ☐ Employment references available |
| ☐ Passport valid | ☐ Contact details up to date |
| ☐ Certificates complete | ☐ All documents scanned |

Contact

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Your future begins with good preparation – we accompany you on your way to Austria.

Anne Wasgany Schwarzl · MOSI BRIDGE e.U.